



all4PAWS
animal rescue

VOLUNTEER OPPORTUNITIES

What creates GREAT volunteer experiences is when a volunteer matches his or her special knowledge, skills, hobbies, or interests with the needs of the organization in a way that creates value – for the organization, for the volunteer, and most importantly for the animals in our care. If you feel you have special skills or abilities that are not reflected in the list of opportunities, do not hesitate to contact a staff member and share your thoughts. You can volunteer for as many or as few hours you have to give – the dogs and cats need you.

The task of helping animals is not always an easy one, but it can be a very rewarding experience. Your reasons to become a Volunteer may be varied. It could be your love of animals, your desire to serve your community, a desire for personal growth, or one of many other reasons. We are thrilled that you are considering volunteering. If you have questions, please reach out and talk to us. We also encourage sharing suggestions that would help us improve.

For any area that requires additional training, please email Volunteer@A4PSC.org. You will also receive emails for training if marked on your Volunteer Interest Sheet at orientation. If at any time you would like to be added to an email list for a volunteer opportunity, please email Volunteer@A4PSC.org.

ADOPTION EVENTS

Hours Required: 3-4 hours

Special Training Required: On-the-job training

When: Weekend but times vary (normally Saturdays)

What: Adoption events are held off-site with duties that can include setting up the crates, walking dogs, or greeting people who are visiting the event and telling them about All4Paws. We have a scheduled adoption event almost every Saturday at Petco in Surfside and Petco in Pawleys Island as well as many other events throughout the year. There will be a supervisor at all events to help you with any questions that you or visitors may have and handle the adoptions process. Adoption event volunteers are considered as Ambassadors for All4Paws.

DOGS DAY OUT

Hours Required: No specific time

Special Training Required: Yes, an orientation is required

When: Sunday/Monday- 8:30 am to 2:00 pm, Tuesday – Friday 8:30 am to 11:30 am

What: Participants of this popular program takes approved dogs offsite for one-on-one adventures in and around Pawleys Island. This provides a change of scenery and time out of their cages to de-stress, which enriches their lives and makes them more adoptable. Dog walkers must attend a quick orientation and show ability to perform required activities. Depending on your level of knowledge and comfort, a staff member may ask for you to complete additional training before allowing you go offsite with certain pets.

Is your car too small to fit a pooch or too clean to carry a sandy pet from the beach? Good news! We have a van and plan to start doing group Dogs Day Outings in the spring. We will pick a location and load up the dogs. You can meet us there to walk your four-legged friend! If you are interested in participating in the Group Dogs Day Out, make sure to attend an scheduled Dogs Day Out orientation in advance. Then we can add you to the list for notification for our first group Day Out!

ANIMAL TRANSPORT

Hours Required: up to 5 hours per transport

Special Training Required: No, but have a valid Driver's License & insurance coverage

When: As Needed

What: Animal transport will require use of your personal vehicle to help with moving pets to or from an adoption events, kittens or cats to Petco, food from our distributor, or help with getting animals either to or from All4Paws from other rescues or shelters or medical appointments. Animal transporters must have a valid Driver's License and auto liability insurance. We supply crates and anything needed to ensure a safe transport in your vehicle. A large vehicle is not required but keep your vehicle size in mind when agreeing to transport. Two cat carriers can easily fit in a front seat, so don't underestimate your sports car!!

We do have a few safety precautions we would like to share with you before transporting to ensure the animals and your safety in the form of a PDF. You will have access to contacts on both ends in case of emergency. We would also ask you to join a FB Transport group which allows for quick notifications for our transport needs and a place to share our transport success photos and videos.

OFFICE/CLERICAL

Hours Required: No specific time required, possible to do from home

Special Training Required: On-the-job training

When: As needed, or on your own schedule

What: This is a very broad category for volunteering and is virtually limitless!! Some of the positions are general office duties such as filing, mailing, data entry, or phone -based customer service. Others can be more detailed such as grant research team, thank you note team, or graphical promotions designs. Duties are varied and will be matched to your ability and interest. Let us know what you have in mind! You will be paired with a staff member to complete specific or ongoing tasks...and there are always a few!! Many of our volunteers have very useful organization experience that we would love to learn from and become more efficient.

PHOTOGRAPHY

Hours Required: 2-3 hours

Special Training Required: On-the-job training with photographer

When: Wednesday at 9:30 AM

What: Have you ever heard the phrase “a picture is worth 1000 words?” Our adoption photos can make all the difference when trying to place our animals into loving homes quickly! Our photo process may result in pet portrait glamour shots, but expect to get a little dirty and be ready to laugh!

This is a scheduled position for Wednesday mornings with Ginny Horton Photography. Ginny Horton has been photographing animals for All4Paws for over 5 years and is a valued member of our adoption team!! But, it takes a team to make sure our pooches and kitties are picture ready! Duties may include retrieving animals from their kennels, slight grooming/wiping, handling animals, & following the photographer’s direction to make absurd, zany, attention-grabbing noises. You will learn the basics of animal handling for photography and training on how to get the perfect shot for every pet personality!

OFFSITE CAT GUARDIAN

Hours Required: 1-3 hours

Special Training Required: Yes, individual instruction

When: Daily in the morning during store hours

What: This is an off-site volunteer opportunity that requires a one day on the job training from a current cat guardian and periodic group meetings. Duties include cleaning and caring for the cats/kittens at our current Pet Adoption Partner offsite locations. Depending on your comfort level other possible duties can include sharing information about All4Paws and our adoptable cats with customers and setting up info tables about our cats within our partner stores. All4Paws currently has cats available for adoption at Petco Surfside, Petco Pawleys Island, Petco Mt. Pleasant, and a rotating spot at PetSmart in Surfside Beach.

We rely heavily on our cat guardians to be able to continue our offsite adoption program. The whole A4P team has really been impressed with how many adoptions we have completed by simply changing the location of

our adorable adoptable cats!! With your help we can give every cat the opportunity to find their purrfect match!

KENNEL AND/OR CAT ROOM ASSISTANT

Hours Required: 1-3 hours

Special Training Required: On-the-job training

When: Daily between 8:30 AM - 10:30 AM

What: Being able to provide a superb level of cleanliness for our animals is something we take great pride in maintaining. You will be working alongside a staff member and helping ensure our animals are receiving excellent care.

Kennel &/or Cat Room Assistant is one of our newest volunteer opportunities that allows for individuals to get hands-on experience with caring for animals and our facility. Duties include but are not limited to cleaning kennels, washing water/food bowls, transferring of animals between yards and kennels, and other appropriate tasks directed by an on-duty Animal Care Technician.

It can be a job that is dirty and physically hard, but also a very rewarding job!! If physically unable to do the larger tasks but still want the AM experience, no problem. There are over 60 water and food bowls that need to be washed every day and we provide the sink water and soap! If you prefer dogs over cats or vice versa, we can accommodate either.

COMMUNITY OUTREACH

Hours Required: 2-5 hours

Special Training Required: On-the-job training

When: As Needed

What: Community outreach events vary in their location and purpose. The majority of community outreach events are to raise funding/donations for the facility, acquire new volunteers, and spread the word about our mission and purpose. Confidence and a smile are required as you will be acting as an ambassador for All4Paws. Some events are to simply get the word out about our organization, i.e., where we are located, what a non-profit animal rescue is, etc. while others may have a theme to which our presentations/conversations should adhere. There may be times that a

request is made to have one small animal, but normally these events are animal free.

TALES 4 TAILS AND EDUCATION PROGRAMS

Hours Required: 2-4 hours

Special Training Required: On-the-job training

When: Prescheduled times, normally Saturday or Monday

What: Tales 4 Tails is a children program that encourages youth to read to our animals here at All4Paws. Parents and children come to visit and pull a book from our library to share with an animal that may need a little extra comfort. It has been found that children feel less stress when reading to an animal over humans because animals are free from judgement and can provide comfort. You would be joining our education team which is currently working on expanding and improving this program for next year. These are usually scheduled on a Saturday. Even if you may not be able to attend every scheduled event, we could still use assistance with upcoming programming and adding educational value on a more flexible schedule. Our education team is also working on improving and growing our Humane Education Program for visiting children at their schools and has plans to expand to more schools this year. If you are an educator currently in one of our local schools and are interested in having us come to your school, please let us know.

DOG BATHING AND GROOMING

Hours Required: 1-3 hours

Special Training Required: On-the-job training

When: Wednesday and Friday, 12:30 pm – 3:00 pm

What: This opportunity is for washing and cleaning dogs in preparation for adoption as well as assisting our vaccination team with medicated baths and dips. Duties can include bathing, brushing, trimming, and improving overall appearance of the pets to get them ready for adoption. We provide ponchos to keep you from staining or completely soaking your clothing, but this is a job in which one should be prepared to get a little wet and messy!

DOG TRAINING & ENRICHMENT

Hours Required: 30 mins to 4 hours

Special Training Required: Yes, individual instruction

When: As Needed

What: This volunteer position is assisting in the training process of our available animals. Many times, animals come to us with small behavior quirks or issues that can easily be fixed with a little training and one on one attention. We also get a few pets that have had such a rough start that more intensive training is required. We take the lasting effects of training and care of our animals very seriously and only promote positive reinforcement training. Training and behaviors follow animals once they are adopted and we want to give them the best opportunity at staying with their new home.

We have been fortunate to have a trainer, Donna Shenuski, who is well versed in our positive reinforcement methods. We require a one on one training with our trainer to ensure we are all teaching in the same manner to ensure stability and a positive experience for the rescue dogs. She is also beginning group classes that can give you the knowledge to make a difference for our rescued animals!!

DOG WALKING AND SOCIALIZATION

Hours Required: No specific time

Special Training Required: Yes, individual training

When: Tuesday - Saturday after 11:00 AM until 4:30 PM

What: This opportunity fills a very important role in insuring that the dogs get much needed exercise, socialization, and learn how to walk properly on a leash. All4Paws does require our dog walkers to partner with a staff or blue vest volunteer on your first day, but then you are able to come at your leisure. We have found tremendous success for both the dog and volunteer using martingale slip lead leashes and we only use these while on walks. We do have leashes onsite, but if you are planning on coming often, you may want to purchase a leash to use. The more socialized and obedient the dogs and puppies are, the better chance they have in finding a new life through adoption.

WHISKER WHISPERERS – CAT SOCIALIZATION

Hours Required: No specific time

Special Training Required: None

When: Tuesday - Saturday after 9:00 AM until 4:00 PM

What: This position involves sitting or hanging out in our open cat room and playing and petting our kitties that are trying to find new homes. This duty is great for those with mobility issues, junior volunteers, and/or a quiet calm personality. The times for this position are unscheduled and extremely flexible. Our cats love to get attention from the community and need enrichment to keep stress levels low and happiness high!! Sometimes cats arrive needing us to make them more comfortable with people and to help them grow to enjoy and seek out human contact. Socializers are there to also keep an eye on the social, mental, and physical health of the animals and then relay this information to the staff. Time spent on their comfort level while at All4Paws is crucial in making every cat/kitten healthy and adoptable.

DONATION BOX COLLECTION

Hours Required: 30 mins to 1 hour

Special Training Required: Speaking with Coordinator

When: As Needed

What: Joining our donation box collection team is an easy way to help without having to be onsite. Many local businesses have showed their support of All4Paws by placing our donation boxes in their retail and restaurant locations. This position involves driving to predetermined donation box locations around the community and bringing the money from the boxes back to All4Paws. We have a team of collectors so normally this does not require a large time commitment, but can still have a huge impact on our operations. We try to schedule boxes that are easy for you to check by choosing location close to you or locations in a bunched together. Donation boxes may seem like a small idea, but our donation boxes & change jars have raised enough to pay our mortgage every year since the program has begun. Team Leader approval is required.

FOSTER CARE

Hours Required: 24 hours a day

Special Training Required: Yes, special orientation, and foster mentor assigned

When: All the time, but especially during holidays and hurricanes!

What: An All4Paws foster parent is probably the most rewarding volunteer position available. Our staff can assist you in picking the pets that are a good fit for you and them. All4Paws will provide all approved food and required medical care of fostered animals.

We view all animals needs on an individual basis and we view the needs of our foster homes the same way. All4Paws needs fosters for all sorts of situations such as nursing moms and babies, just bottle-feeding babies, small litters of adoptable puppies and kittens, large dogs that need a break from the shelter, and a plethora of Medical fosters. Medical and neonate puppies and kittens require an extra orientation because they may require greater attention and time because of their needs, but they account for the majority of our adoptions.

A volunteer who wants to foster dogs, puppies, cats or kittens must fill out a Foster Home Application and attend an orientation to be approved before an animal is placed with them. Fosters must be available to bring the animal to off-site adoption events and to adoption/veterinary appointments in coordination with our medical team and adoptions coordinator. Once you pick up you first animals, you will receive the phone number for a foster mentor that can assist you through the fostering process. Fill out an application on our website – <https://all4pawssc.org/foster>

FRONT DESK

Hours Required: 3 1/2 hours

Special Training Required: One-on-one training and shadowing

When: Tuesday through Saturday, 10:45 am to 2 pm and/or 1:45 pm to 5:15 pm

What: Front Desk volunteers are the *first impression* a guest experiences when visiting All4Paws. This is a very important position requiring a friendly disposition and attitude, the ability to multi-task, the ability to handle all types of situations with compassion in a professional manner. Front Desk volunteers will perform various duties including answering the phone, greeting visitors, answering questions and sharing information, helping the visitors wishing to see dogs or cats, and giving tours of the facility. Volunteers for this position must be approved and properly trained. Front desk staffing is structured into two shifts of 3.25 hours each day, Tuesday through Saturday. Every attempt is made to schedule two volunteers for each shift.

FUNDRAISING COMMITTEE

Hours Required: No specific hours

Special Training Required: None

When: As Needed

What: Because adoption fees cover only a small fraction of the expense of rescuing and placing the dogs and cats in our care (25%), All4Paws is dependent upon donations, grants, and fundraisers to make up the difference in cost so we can perform our mission. All4Paws receives no money from state or local municipalities, but we still need to provide revenue to make sure our animals have excellent care. Our fundraising committee is a group of dedicated volunteers that raise money on behalf of All4Paws through our annual large events such as Palmetto Giving Day and our Gala. The duties are varied and dependent upon experience, organizational skills, and comfort level. Sometimes the larger group will break into smaller committees to accomplish specific tasks or events. This does not require a lot of physical activity, but does require the ability to communicate with All4Paws while accomplishing tasks. Time requirements will vary.

Do you have an idea for a fundraiser? We would love to hear about it! All fundraising projects done by or on behalf of All4Paws need prior approval to ensure activities conform to All4Paws Values and do not interfere with other planned events. Event request forms are located on the A4P website – <https://all4pawssc.org/offsite-adoption-event-requests>

MAINTENANCE OF CAMPUS FACILITIES & GROUNDS

Hours Required: no specific hour requirement

Special Training Required: On-the-job training

When: no specific time

What: This position involves joining our growing team of maintenance volunteers. Every day there is another small project that needs attention. This involves everything from painting, construction, changing light bulbs and filters, mowing, weeding, blowing leaves, power washing, installation of equipment, and repairs of all kinds. All4Paws team leader provides the materials and plans and volunteers bring their skills and tools. Some experience is required, but for most jobs your team leader can get you up to speed and participating with the team!

This position is also an excellent opportunity to provide special projects for youth groups, scouts, sport groups, or any service-oriented group. Let us know if you have a large group and we can plan a special project together!!

TRAP, NEUTER, RELEASE (TNR) PROGRAM

Hours Required: 30 mins to 3 hours

Special Training Required: One-on-one training

When: Tuesday before 10 am

What: Joining the TNR team is a fun and rewarding way to help the community. The duties include trapping feral cats, transporting them to be spayed or neutered and vaccinated, and then releasing them back to their cat colony. We supply traps and training as well as discounted spay/neuter fees when available on our surgery schedule. This activity also involves educating the public on why TNR is the best approach for managing the feral cat population and health. All4Paws also provides assistance on methods for feeding and caring for feral cats and tips and tricks for keeping them away from human areas. By assisting on this team, we can make our community healthier and more humane for these free roaming feral cats.

RESCUED TREASURES RETAIL STORE

Hours Required: 2 - 4 hours

Special Training Required: On-the-job training

When: Tuesday – Saturday, 9:45 am – 1:15 pm and 12:45 pm - 4 pm

What: In May of 2018, All4Paws was proud to announce the opening of our new upscale boutique resale store located in Pawleys Island on Highway 17 across from Fresh Market. The store sells fine women's apparel, indoor furniture, and household goods. In 2019 we expanded into a larger unit. All proceeds from this venture go to support All4Paws and no money is taken from shelter operations to operate/fund the store.

This volunteer position involves filling various staffing requirements for operations. Once you complete your orientation at All4Paws, our RT (Rescued Treasures) staff team leader will get you scheduled and explain more about the positions and teams available to join. Some general positions that need to be filled are retail sales, sorting and pricing, online sales, marketing and social media, and pickup and delivery of donated/sold items.

Even if you aren't interested in joining the A4P RT Team, please stop by and see what the store might have for you!!

BUSINESS SPONSORSHIP

Hours Required: no specific time required

Special Training Required: Coordination with lead volunteer

When: During available business hours

What: Our business sponsorship program is a way for our community to support us in our efforts to make an impact on saving lives and lets us acknowledge their compassion as a business to all of our followers! We have over 50,000 Facebook followers, an email reach of over 7,000, and an active mailing list for over 2,000 local residents.

This position includes soliciting new businesses to join our sponsor program. We give you all the materials and you go ask businesses you know for their support! We have opportunities for almost every size business.

If you own a business and want to show your support, we would love to tell you more about being our business sponsor. We can share with you some of the perks for your business if you decide to join our life saving team!

HISSY KITTY COMMITTEE

Hours Required: no specific time

Special Training Required: On-the-job training

When: Tuesday – Saturday, 11 am- 5 pm

What: Our new Hissy Kitty Committee will be our first ever cat behavior team and will focus on feral kittens under 3 months of age. When a feral kitten arrives at All4paws our window of taming them is limited and socialization needs to be intensive for the animal to have the best opportunity to find their new home. The Hissy Kitty Committee will be responsible for socializing these fractious or hissy kitties. We will have instructions and training on how to bring about positive behaviors and improve social interactions with humans. This will ultimately result in these animals getting into homes more quickly! We will have a separate one on one instruction orientation and then this is a job you can do on your schedule.

VACCINATION STATION

Hours Required: 2- 3 hours

Special Training Required: Must attend Orientation and on-job-training

When: Wednesday & Friday from 11 am - 1 pm

What: Did you miss your calling as a vet? Vaccination Station is a hands on animal medical position with no experience necessary. We will train you to vaccinate, provide heartworm and flea preventative, and dewormer to our animals. This is an exciting new position with something new to do every time you come in! We do require an orientation and on the job training with our current vet technicians. The purpose of vaccination station is to provide quality care to all of our animals while freeing up our veterinarian (time is limited) to focus on more severe medical issues. We have had a lot of success in the first few months and continue to improve and add new duties as needed.

FAMILY MEMBERSHIP

Hours Required: 15 mins

Special Training Required: None

When: All year long!

What: Joining the All4paws Family by becoming a member is the quickest way for you help and keep your finger on the pulse of All4Paws. There is no time requirement and cost is \$50 for the year for your family. It takes about 15 minutes to sign up on our website, and your membership is good for the year. You will get 4 mailed newsletters throughout the year telling you about our upcoming events, new successes, and our goals to fulfill our mission as well as other periodic email updates.

You also get a sticker for your car window. When you are driving around town and you see another sticker, it can let you know our family is always close by to help show compassion and love towards animals.

Already a member? You can also invite your friends and family to join you.

COIN JARS

Hours Required: No specific time

Special Training Required: None

When: All year long

What: This is maybe the easiest way to participate and support the animals. You take home an All4Paws mason jar and set it on a shelf in your home. Add change at your own pace and then return it when full! It may seem like pocket change to you, but All4Paws mason jars make a BIG CHANGE for the lives of the animals in our care. These little mason jars and our donation boxes pay our mortgage every year which provides our animals always have a safe and up to date facility! We have been amazed at the creative and inventive ways people have found to fill the jars with other people's change too!!